



Make-It-Legal

Menu of Services

Real Estate

deed	\$200
time together: 1/2 hour meeting with attorney	
we do: deed and supporting documents to transfer your property and best accomplish your goals	
you do: record deed, pay fees and taxes, file township documents (instructions included)	
purchase agreement	\$600
time together: 1-hour with attorney	
we do: purchase agreement and supporting documents detailing the jobs of the parties before closing will happen	
you do: sign the purchase agreement and supporting documents; perform as promised in agreement (instructions included)	
boundary-line agreement (easements, licenses, etc.)	\$900
time together: 1.5-hour with Attorney	
we do: easement, license, boundary-line agreement, or settlement agreement and supporting documents	
you do: get signatures; record with the register of deeds; exchange funds; pay fees and taxes (instructions included)	

Business

single-member llc	\$600
time together: 1-hour meeting with attorney on phone	
us: deed and supporting documents to transfer your property and accomplish your goals; instructions on recording the deed and filing other necessary documents	
you: record deed, pay fees, file township documents	

Probate Administration (Informal)

appoint personal representative & open estate (phase 1) \$900

time together: **1.5-hour with attorney**

we do: **prepare application for informal probate and supporting documents to get appointed personal representative and open probate**

you do: **file documents with probate court and other important people**

notices to beneficiaries and creditors (phase 2) \$600

time together: **1/2 hour with paralegal or attorney**

we do: **notices to known creditors, unknown creditors, friend of the court, and certain family members and other supporting documents to provide the notices you need**

you do: **mail important notices and file confirmation with the court (instructions included)**

asset identification and plan for liquidation and distribution (phase 3) \$900

time together: **1.5 hour with attorney**

we do: **prepare inventory list of all assets and plan to liquidate or distribute assets to the people entitled to receive it**

you do: **copy and mail the inventory to the court and other important people (instructions included)**

execution of liquidation and distribution plan (phase 4) \$900

time together: **1.5 hour**

we do: **prepare plan for liquidation and distribution and transfer documents, which include deeds, receipts, bills of sale, and releases of claims by creditors**

you do: **pay and document the payment of claims or distribution according to the plan (instructions included)**

record keeping (phase 5) \$900

time together: **1.5 hour with attorney**

we do: **account of fiduciary and help identify missing records you will need later**

you do: **copy and mail the account to the court and other important people (instructions included)**

close the estate (phase 6) \$600

time together: **1/2 hour**

we do: **help you confirm that you've completed all work for the estate; prepare documents swearing that you've completed the big jobs that a personal representative must do**

you do: **copy and mail the closing documents with the court and other important people (instructions included)**



Make-It-Legal

Menu of Services

Landlord-Tenant

lease \$500

time together: **1 hour meeting with attorney**

we do: **lease, inventories, disclosures, and instructions on signing and how to manage the landlord-tenant relationship**

you do: **get signatures, collect rent and fees**

complaint for eviction

time together: **1-hour with attorney** \$1500

we do: **complaint for eviction, associated documents, and instructions to file and manage your own eviction**

you do: **sign the purchase agreement and supporting documents; perform as promised in agreement (instructions included)**